

Information that must be included in the statement

INFORMATION ABOUT THE EMPLOYER

- ☐ Legal name
- ☐ Business number, if applicable
- ☐ Contact information for the person responsible for the pay equity plan
- ☐ Date on which the employer became subject to the Act
- ☐ Number of employees as of March 31 (public sector) or December 31 (private sector) of current year

INFORMATION ABOUT THE PAY EQUITY PLAN(S)

- ☐ Date the most recent version of the pay equity plan was posted
- ☐ When applicable, specify whether:
 - ☐ The pay equity plan was established or updated with a pay equity committee
 - ☐ Predetermined values of work were used when developing the pay equity plan
 - ☐ The pay equity plan was posted within the prescribed timeframe or at a later date authorized by the Pay Equity Commissioner

INFORMATION ABOUT PREDOMINANTLY FEMALE JOB CLASSES OWED AN INCREASE

- ☐ The number of predominantly female job classes for which an increase in compensation is required. For each job class listed, include:
 - ☐ The required increase in compensation in dollars per hour
 - ☐ The percentage increase that this amount represents
 - ☐ The date on which the increase in compensation is payable
 - ☐ The total number of employees occupying positions in that job class and who are entitled to an increase
 - ☐ The number of women who are entitled to an increase
- ☐ If increases in compensation are being phased in:
 - ☐ The amount of each increase in dollars per hour
 - ☐ The dates on which each increase will be made
- ☐ If an extension of the deadline to post the pay equity plan was granted:
 - ☐ The total of all lump sums
 - ☐ All interest paid on lump sums
 - ☐ The total number of employees occupying positions in that job class and who are entitled to an increase and a lump sum
 - ☐ The number of women who are entitled to an increase and a lump sum